



V.R.S. College of Engineering and Technology

Arasur – 607 107, Villupuram District.

(Reaccredited by NAAC and an ISO 9001:2008 Recertified Institution)



Ref. No: VRSCET/Cir/Adm/2019

Date: 06.09.2019

Internal Quality Assurance Cell (IQAC)

Circular

AGENDA : IQAC Meeting
DATE : 11.09.2019
TIME : 03.00 p.m.
VENUE : Conference Hall
PARTICIPANTS : All IQAC Members

IQAC Chairman

Copy to:

1. CEO for his kind information.
2. HODs with a request to circulate among the staff.
3. Librarian, PD and File through A. O.



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Ref. No: VRSCET/Cir/Adm/2020

Date: 09.03.2020

Internal Quality Assurance Cell (IQAC)

Circular

AGENDA : IQAC Meeting
DATE : 13.03.2020
TIME : 03.00 p.m.
VENUE : Conference Hall
PARTICIPANTS : All IQAC Members

IQAC Chairman

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Ref. No: VRSCET/Cir/Adm/2019

Date: 11.09.2019

Minutes of the IQAC Meeting

A meeting of the IQAC members had been called for and held on 11.09.2019 at 03:00 p.m. in Conference Hall.

The following members were present:

Dr. N. Anbazhagan	...	Principal/IQAC Chairman
Er. M. Saravanan	...	C. E. O
Mr. R. Balasubramaniyan	...	Asso. Prof. (ECE) IQAC Co-ordinator
Dr. J. Joseph Ignatious	...	Liasion Officer- Govt. Affairs
Dr. G. Perumal	...	HOD / MECH
Mr. A. Kumar	...	HOD i/c / Civil
Prof. P. Karunanidhi	...	HOD / CSE
Mr. G. Sadiq Basha	...	HOD i/c / ECE
Mr. S. Arunpandiyan	...	HOD i/c / EEE
Mr. R. Vijayakumar	...	HOD i/c / S & H
Dr. S. S. Balasubramanian	...	Librarian
Dr. A. Murali	...	Physical Director
Member	...	Alumni
Member	...	Industrialist
Member	...	Student
Member	...	Local Society

The Peer Team report of NAAC Cycle-2 was discussed and recommendations towards achieving the Quality Enhancements of the Institution were received from the members.

The recommendations of NAAC Peer Team and its action plans

- **Strategy to improve student admission.**

IQAC suggested that the strategies to be strengthened in improving student admission. Encouraging faculty members and students to canvass for admission. Providing incentives based on admission counts. Also offering reduction in Government fees for rural students.

- **Introduction of short-term innovative, need-based skill development certificate courses for rural population.**

IQAC suggested that the wards of non-teaching staff members are to be given training on computers, lathe operation, electrical wiring etc.

- **Utilization of language laboratory after college hours to improve the communication skills of students.**

IQAC suggested that schedules are to be planned for utilization of language laboratory after college hours.

- **Undertake consultancy for internal revenue generation.**

IQAC suggested that discussion to be arranged with different industries in nearby areas such as Villupuram and Puducherry.

- **Strengthening of ICT in teaching, learning and evaluation processes.**

IQAC suggested that faculties are to be encouraged making effective lesson plans. Including activities using ICT in the lesson plan. Also using Whatsup group and online apps for better knowledge sharing.

- **Recruitment of experienced research oriented senior faculty and encouragement of pursuing Ph.D.**

IQAC suggested that faculties are to be encouraged to pursue Ph.D by offering adequate leave.

- **More placement opportunities and training for competitive examinations like GATE, UPSC and PSU etc.**

IQAC suggested that training and guidance to be given on GATE, UPSC and PSU during communication skills laboratory. Also discussing placement opportunities available in various domain at the time of counselling.

- **Adopting good approach for mobilization of funds and financial resources.**

IQAC suggested that identification to be made regarding suitable consultancy services for mobilization of funds.

- **Strengthening of IQAC.**

IQAC suggested that reconstitution of IQAC composition to be made as per latest NAAC guidelines.

- **Setting up of full automation incubation center.**

IQAC suggested that study of budget requirement and suitability to this rural area to be done.

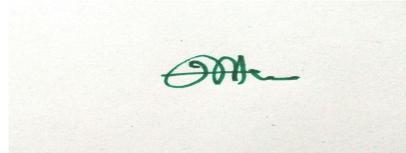
- **Alumni association activities be aggressively increased.**

IQAC suggested that more alumni activities to be encouraged. Alumni invited for placement training and guidance. Creation of Whatsup group among students and alumni for better interaction. Also receiving funds from alumni for student welfare.

- **Improvement of extra-curricular activities.**

IQAC suggested that celebration of all festivals to be made. During celebration, conducting competition on cultural, rangoli, cooking, photography, poem, essay writing and short films etc.

The meeting came to an end with the Principal/IQAC Chairman thanking all the IQAC members, who were present and requesting them to bestow their utmost attention for all the decisions taken in this meeting.



IQAC Chairman

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Encl.

1. The Peer Team report of NAAC Cycle-2.



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Date: 13.03.2020

Minutes of the IQAC Meeting

A meeting of the IQAC members had been called for and held on 04.03.2019 at 03:00 p.m. in Conference Hall.

The following members were present:

Dr. N. Anbazhagan	...	Principal/IQAC Chairman
Er. M. Saravanan	...	C. E. O
Mr. R. Balasubramaniyan	...	Asso. Prof. (ECE) IQAC Co-ordinator
Dr. J. Joseph Ignatious	...	Liasion Officer- Govt. Affairs
Dr. G. Perumal	...	HOD / MECH
Mr. A. Kumar	...	HOD i/c / Civil
Mr. K. Ramesh	...	HOD i/c / CSE
Mr. G. Sadiq Basha	...	HOD i/c / ECE
Mr. S. Arunpandiyan	...	HOD i/c / EEE
Mr. R. Vijayakumar	...	HOD i/c / S & H
Dr. S. S. Balasubramanian	...	Librarian
Dr. A. Murali	...	Physical Director
Member	...	Alumni
Member	...	Industrialist
Member	...	Student
Member	...	Local Society

We sat for meeting and recommendations of NAAC Peer Team and IQAC action plans are reviewed.

- **Strategy to improve student admission.**

As per IQAC suggestion the strategies are strengthened in improving student admission. Encouraged faculty members and students to canvass for admission. Provided incentives based on admission counts. Also offered reduction in Government fees for rural students.

- **Introduction of short-term innovative, need-based skill development certificate courses for rural population.**

As per IQAC suggestion the wards of non-teaching staff members are given training on computers for five days, lathe operation for three days and electrical wiring for two days.

- **Utilization of language laboratory after college hours to improve the communication skills of students.**

As per IQAC suggestion schedules are planned for utilization of language laboratory after college hours between 5 to 6 PM. Also provided bus facility to all the students to Arasur and Madappattu.

- **Undertake consultancy for internal revenue generation.**

As per IQAC suggestion discussion are arranged with three to four industries in nearby areas such as Villupuram and Puducherry.

- **Strengthening of ICT in teaching, learning and evaluation processes.**

As per IQAC suggestion faculties are encouraged making effective lesson plans. Including activities using ICT in the lesson plan. Also using Whatsup group and online apps for better knowledge sharing.

- **Recruitment of experienced research oriented senior faculty and encouragement of pursuing Ph.D.**

As per IQAC suggestion faculties are encouraged to pursue Ph.D by offering adequate leave.

- **More placement opportunities and training for competitive examinations like GATE, UPSC and PSU etc.**

As per IQAC suggestion training and guidance are given on GATE, UPSC and PSU during communication skills laboratory. Also discussed placement opportunities available in various domain at the time of counselling.

- **Adopting good approach for mobilization of funds and financial resources.**

As per IQAC suggestion identification are made regarding suitable consultancy services for mobilization of funds.

- **Strengthening of IQAC.**

As per IQAC suggestion reconstitution of IQAC composition are made as per latest NAAC guidelines.

- **Setting up of full automation incubation center.**

As per IQAC suggestion study of budget requirement and suitability to this rural area are done.

- **Alumni association activities be aggressively increased.**

As per IQAC suggestion more alumni activities are encouraged. Alumni invited for placement training and guidance. Created Whatsup group among students and alumni for better interaction. Also received significant amount of funds from alumni for student welfare.

- **Improvement of extra-curricular activities.**

As per IQAC suggestion celebration of all festivals are made. During celebration, conducted competition on cultural, rangoli, cooking, photography, poem, essay writing and short films etc. Many students are actively participated in various events.

The meeting came to an end with the Principal/IQAC Chairman thanking all the IQAC members, who were present and requesting them to bestow their utmost attention for all the decisions taken in this meeting.



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